SUNY/Oneonta
Department of Chemistry & Biochemistry

CHEM 101 - INTRODUCTORY CHEMISTRY: ORGANIC

Spring Semester 2004

Class Schedule: 1 PM: Mondays, Wednesdays & Fridays, HEco 203

Professor in Charge: Dr. Bruce Knauer

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Office Hours: 2-3:50 pm Wednesdays, 11 am Fridays, or by appointment

Course URL: http://employees.oneonta.edu/knauerbr

Text and Supplies: A set of organic chemistry molecular models is useful. They are available in the college bookstore.

Examinations: Students are responsible for material covered in lectures, assigned reading, and written homework.

Dates: W, February 25th; W, March 31st; W, May 5th; and M, May 17th (Final, 11AM). The final examination will be comprehensive, *i.e.*, it will cover the entire semester's work. If you miss one of the first three examinations for a valid reason (*e.g.*, illness, field trip, *etc.*) **and inform the instructor, <u>in writing</u>, in a timely manner as to the reason,** your average on the remaining three examinations will be used in its place; if your reason is not valid or you do not inform the instructor as prescribed, you will receive a 0. **<u>THERE WILL BE NO MAKEUP EXAMINATION IF YOU MISS ONE OF THE FIRST THREE EXAMINATIONS</u>.** If you miss the final examination for a valid reason, and inform the instructor, arrangements will be made for you to take a makeup; otherwise, you will receive a 0 for the final. Each of the four examinations is worth 100 points.

Homework: To be successful in this course you will need to attend lectures, study your notes, study any assigned reading, and work the problem sets. How much time you need to spend doing these things will be inversely related to your inherent talent in this area; you can do reasonably well in this course even if chemistry isn't "your thing" if you're willing to work at it. If you encounter topics that you do not understand after serious study, avail yourself of the opportunity to ask questions during office hours.

Problem sets must be handed in at the class meeting on their due dates. <u>Please staple multiple pages together and display your name and the assignment number prominently at the top of the first page</u>.

Assignments will not be graded but answers will be provided. Each assignment not handed in on time will result in a loss of 5 points from your course total (see below).

You may cooperate with other students in solving homework problems. Some people find studying in a group to be effective. However, you should bear in mind that, to the extent solving homework problems is practice for taking the next examination, it may be counterproductive to depend too heavily on assistance from other students since such help, if detected during an examination, will result in harsh penalties (see below).

Attendance: You are expected to attend class on a regular basis. If you miss more than two classes without providing a timely, valid excuse in writing, each additional class missed will result in your course total being reduced by 5 points. Excessive absences during the first half of the semester will result in your being involuntarily withdrawn from the course.

Grading: Course grades are based on a total of 500 points. Four hundred of these points derive from the examinations. You begin the course with the remaining 100 points credited to your account. Points lost owing to assignments not handed in on time and unexcused absences are deducted from the total in arriving at your grade.

Number of Points (Average)		Grade
450-500	(90-100%)	A
425-449	(85-89+%)	A-
400-424	(80-84+%)	B+
375-399	(75-79+%)	B
350-274	(70-74+%)	B-
325-349	(65-69+%)	C+
300-324	(60-64+%)	C
275-299	(55-59+%)	C-
250-274	(50-54+%)	D+
225-249	(45-49+%)	D
200-224	(40-44+%)	D-
0-199	(0-39+%)	E

The grade of incomplete is assigned only in the rarest of circumstances. In no case will it be used as a substitute for a withdrawal after the withdrawal deadline has passed.

Cheating/plagiarism: If you represent the work of another as your own on an examination, or you provide unauthorized assistance or receive unauthorized help on an examination, or use an unauthorized aid during an examination you are guilty of academic dishonesty. The minimum penalty for such behavior is a 0 on the examination.