

## SUNY Task Group on ePortfolios

### Charge:

Start Date: August 30, 2012

End Date: August 1, 2013

This charge convenes an ePortfolio and Lifelong Learning Task Group to develop a strategy and plan for implementing ePortfolios across the SUNY System. The Task Group will review current and past practices within the System, as well as implementations both nationally and internationally, in order to establish Best Practices and Effective Strategies.

### Need for the ePortfolio Task Group

The FACT2 Advisory Council met on July 25-26, 2012, and drafted a proposal for an ePortfolio and Lifelong Learning Task Group, focusing on the strategy and potential implementation of e-portfolios across the System, independent of any particular product or platform.

With Provost Lavalley, the Council discussed a number of topics the Task Group should investigate. The following summarizes the discussion:

- Make recommendations about what SUNY's strategy should be for e-portfolios
- Determine steps to assure that SUNY will be a state, national and international leader in e-portfolio research and practice, particularly in prior learning assessment, student degree planning, developmental learning, and student self-reflection
- Make recommendations about the creation and use of e-portfolios to support the educational process
- Determine how ePortfolios might be used for assessing Gen Ed
- Make recommendations about e-portfolios for critical thinking, course and program assessment, and assessment of prior learning.

The Task Group will investigate current and projected uses of ePortfolios within SUNY, as well as in K-12 and training and employment. In addition, we will study uses of ePortfolios in other other states, as well as those being implemented on national or international levels.

The Group will seek to answer a number of questions including:

1. How can the effective use of ePortfolios in teaching training programs impact their use in K-12 education?
2. How can ePortfolios support the recognition of prior learning and provide for assessment?
3. How can ePortfolios be used to support self-directed and lifelong learning?
4. How can we encourage a broad adoption and how do we provide support?
5. What are the components of a successful implementation?
6. How can ePortfolios be used for assessment?
7. How can ePortfolios be used to develop self-reflection, self-efficacy?
8. How can ePortfolios be used in the Admission process?

The Task Group seeks to include the diverse populations that would benefit from the use of ePortfolios and engage in lifelong learning, with a majority of members drawn from the SUNY community. Additionally, the Task Group will draw on other experts as appropriate from outside the SUNY community.

The Task Group will consist of four committees to explore our charge:

#### **Education:**

##### *Primary Considerations:*

- K-12 (how pervasive is the use of ePortfolios in the K-12 classroom and how are they being used)
- teacher training in the use of ePortfolios for instruction
- the use of ePortfolios for pre service teachers to meet NCATE and NYS certification requirements, and to develop professional portfolios
- the use of ePortfolios for recertification and professional development

#### **Entrance to SUNY:**

##### *Primary Considerations:*

- Prior Learning Recognition and Assessment (work experience, badging, recognition of learning from free and open educational resources, military education)
- review of ePortfolios from K-12: what's the potential, is it being done
- portability between SUNY schools

#### **At SUNY:** (this may need to be broken into two committees)

##### *Primary Considerations:*

- ePortfolios for course and program assessment
- development of reflective practice/metacognition/self-efficacy
- career development
- capstones and showcase portfolios
- authentic, experiential and evidence-based assessment
- content and display of ePortfolios (what goes into a good ePortfolio)
- faculty research, promotion & tenure

#### **Lifelong Learning**

##### *Primary Considerations:*

- post-graduate applications
- lifelong support of the platform
- continuing professional development

## Meetings

**September 14th, 2012 – January 11, 2013:** Fact finding phase: the Task Group is expected to meet periodically via conference call or webinar. Committees will meet individually.

**January 11, 2013:** will be a face-to-face meeting and planning session at which each committee will present their findings, and begin a plan for developing a recommended strategy for implementation

**February 8th 2013 -- June 28th, 2013:** Development of strategies and plans for the implementation of a SUNY ePortfolio system. The Task Group is expected to meet periodically via conference call or webinar. Committees will meet individually.

**May 2013:** presentation at SUNY Conference on Instructional Technologies

**June 28th, 2013:** Face-to-face meeting to review and finalize recommendations

**August 1, 2013:** Final report submitted to FACT2 Council

## Updates and Reports

**2013 January:** Provide updates on charge, process, and work to date to FACT2 Council.

**2013 February:** Submit a presentation proposal to CIT Committee

**2013 May:** Presentation at CIT

**2013 June:** Submit a draft report of recommendations to FACT2

**2013 August:** Submit final report and recommendations to FACT2

## Membership

### *Chair:*

**Ellen Marie Murphy**, Director of Online Curriculum, Empire State College,  
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### *Members (current list is not complete as additional members are expected):*

**Nancy Wozniak**, Learning Architect and ePortfolio Manager, StonyBrook University  
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